

TRINITY EPISCOPAL CATHEDRAL



VESTRY MINUTES

May 21, 2013

Roll Call: Present: Ruth Fitch, Mary Hustler, Loren Weatherly, Anita Williams, Sue Clark, Burt Douglass, Kevin Donohue, Chris Tzimenatos, Kevin Sanders, Randy Cheek, Tom Robbins, Pat Hill, Sally Smith, Liz Magill
Absent: Dean Baker, Kelly Boutwell, Chris Sanft

Handouts

May Vestry Agenda
Draft April Minutes
Statement of Financial Position, April 2013
Financial Snapshot, April 2013
Mutual Ministry Review Document
Vestry Reflection Worksheet

Loren Weatherly called the meeting to order at 6.34PM

Closed Session

Opening Prayer – Chris Tzimenatos
Prayer Report – Chris Tzimenatos
Bible Study – Loren Weatherly

Approval of April Minutes – Loren Weatherly

Chris Tzimenatos moved and Kevin Donohue seconded the motion to approve the minutes with three edits. Motion unanimously approved.

Open Session

Began at 6:58PM
Attendees: Ed Chandler, Loftgardens

Campus Master Plan - Anita Williams (Loftgardens Presentation)

Buildings: Anita reported that the building committee has met to discuss long term options in order to prepare for city permitting.

Grounds: Ed Chandler of Loftgardens reported on his work to prepare a Landscape Plan for the Cathedral campus. He has met with several congregation groups involved with cathedral maintenance, to gather input for the plan. Ed will be creating a document to enable broader input for a collective vision and integrated plan. Components of his work include 1) site assessment 2) digital plan blueprint 3) landscape plan vision 4) site guidelines to maintain a uniform look, 5) master planning vision

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document that includes more than what can be accomplished in the short term. Discussion followed. Components will be delivered starting in June.

27th Street Lots – Anita Williams

Anita agreed to get a group together to determine a temporary use for the 27th Street lots. Chris Tzimenatos suggested a progress report as an agenda item for July meeting.

Mutual Ministry Review – Loren Weatherly

Loren reviewed the Mutual Ministry Review document which essentially defines the review process. He asked each of the Vestry to individually complete the Vestry Reflection Worksheet which is part of the review process. Submit to Britt Olson by June 4, 2013.

Stewardship Review – Chris Tzimenatos

For efficiency purposes, the stewardship review will be layered with the mutual ministry review. The review encompasses how we collect data and perform stewardship initiatives. In addition it will provide recommendations on planned giving. A presentation will be made to the Vestry in August. ECF (Episcopal Church Foundation) is performing the review.

Jr. Warden Report, Nursery Remodel – Ruth Fitch

Ruth reported on the remodel progress and provided descriptions and samples of the flooring, cabinetry and murals. Ruth estimated the cost of the remodel to be approximately \$20,000 and a special offering will be held in mid June.

Other Reports

Burt Douglass provided an update on developing goals for the Dean in order to perform a performance evaluation. He also reported on the small Policy committee that is locating and reviewing all policies to create a consolidated and updated Policy Manual.

Chris Tzimenatos offered to provide a quarterly financial report to the Vestry. Randy Cheek and Kevin Sanders requested a more detailed review of the financials and an update on the Sutter garage situation.

Closing Prayer – Loren Weatherly

Meeting adjourned by Loren Weatherly at 8:36PM

Respectfully Submitted,
Liz Magill, Vestry Clerk

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