

Trinity Episcopal Cathedral Sacramento  
Vestry Minutes  
April 25, 2017



**In Attendance:** Brian Baker, Kirk Bone, Eileen Harvey, Candace Miller, Thomas Ott, Nathan Daily, Linda Aston, Bill Shane, David Lindgren, Mary Hustler, Peter Perera, Lis Padula, Randall Cheek and John Nickols

**Guest:** Lynell Walker, Jerry Paré, Grant Bakewell, Pat Ronne

**Call to Order:** The meeting was called to order by Brian Baker at 7:04 PM, April 25, 2017.

**Prayer Report:** Randy Cheek opened with prayer and gave his prayer report.

**Minutes of the Previous Meeting:** The minutes of the January meeting were approved as amended with the attachment of the resolution regarding the Dean's housing loan. The minutes of the March Vestry retreat were approved as revised.

**Candidate for Holy Orders:** Grant Bakewell updated us with his spiritual autobiography.

**Parochial Report:** Kirk Bone presented the 2016 parochial report. The report was approved.

**Deacon Staffing:** Brian Baker gave an update on diaconate changes. Donna Arellano will be appointed to our staff. Steve Skiffington is making plans to move. Dean Baker informed the vestry that if we accept Donna's appointment, the Cathedral would need to pay her professional expenses. He suggested \$1,500 as an annual budget amount. Randy Cheek moved and Lis Padula seconded a motion that we accept her appointment as deacon on our staff. The motion was approved.

**Capital Improvements:** Peter Perera gave an update on the capital improvements and maintenance projects being scheduled to be done. A list of these improvements and projects is being developed. The total cost is currently \$378k.

**Capital and Operations Funding:** Brian Baker explained the current thinking for a fundraising campaign to raise \$250k toward the capital, maintenance and operations needs currently being scheduled. The remainder will come from the emergency capital fund \$94k and the Pioneer House proceeds. The Vestry agreed that the campaign planning should continue.

**Reserve Study:** Kirk Bone explained his plan to obtain a study of the long-term capital replacement needs of the cathedral. He has identified two firms that provide this service and will get proposals.

*"A Growing community making disciples who love and serve Christ and His world"*

**Strategic Planning:** Linda Aston reported on the strategic priorities and the chartered task forces being formed to proceed with the strategic plans. The chartered task forces are Communications, Financial Sustainability, and Ministry Engagement. The Vestry will have charters to consider for approval and proposed budgets to consider for approval at the next meeting.

**Membership of Vestry Committees:** Brian Baker reported that the Vestry will approve the non-vestry members of the four Vestry committees at the next meeting.

**Stewardship Report:** Nathan Daily reported that the annual campaign is currently short \$100k of the goal. The planned giving project is in process with Chris Tzimenatos and Candace Miller and is planning a luncheon.

**Finance Report:** Pat Ronne reported that the transition to Utonomy from Creating Answers is still in process. She presented January and February financial statements. The finance committee is working with Utonomy on statement formatting and procedures. The finance committee has met with Rochdale's representative and the diocese investment committee representatives and is reviewing opportunities to increase the return on our investments.

**Governance Report:** David Lindgren explained that the governance committee considers procedures but does not determine actual issues. The committee is currently looking at documentation matters, and will address committee charters and oversight of the bookstore.

**Facilities Report:** Peter Perera referred to his capital improvements report above.

**Next Meeting:** Due to Brian's schedule, the next meeting will be held a week early, May 16. Brian will then be on sabbatical leave for two months.

**Dismissal:** Brian Baker dismissed the meeting with prayer at 8:40 PM.

**Respectfully submitted:**  
Pat Ronne, Treasurer