

Trinity Episcopal Cathedral Sacramento
Vestry Minutes
May 16, 2017



In Attendance: Dean Baker, Rev. Lynell Walker, Peter Perera, Eileen Harvey, Bud Swank, Lis Padula, Nathan Daily, Mary Hustler, David Lindgren, Linda Aston, Candace Miller, Kurt Bone, Thomas Ott, Bill Mason, Randall Cheek

Absent: Bill Shane, John Nickols.

Guest: Pat Ronne, Steve Skiffington

Call to order: The meeting was called to order by Dean Baker at 7:05pm.

Opening Prayer: Linda Aston gave the opening prayer.

Prayer Report: Mary Hustler gave the prayer report.

Minutes of Previous Meeting: Minutes of previous meeting were reviewed with recommendations for amendment of Deacon Staffing and Stewardship Committee reports. Minutes were approved and accepted as amended.

Capital Campaign and Facility Improvements: Dean Baker explained that there are 2 different options for addressing this area—either launch a series of small funding campaigns for individual projects now, to raise a needed \$300,000 to \$500,000 for immediate construction needs OR launch a larger, major campaign to encompass all necessary improvements later.

Legal Analysis of CPCH Agreement: The church needs to decide how to best use these monies once received from the dissolution funds that are being split between Trinity Cathedral and Pioneer Congregational United Church of Christ. Kirk Bone suggested that an outside attorney review the materials to ensure that the funds are used in an appropriate manner. Kirk made a motion to resolve that the vestry retain the services of Hefner Law Firm for no more than the amount of \$3000. The motion was passed with a majority vote.

Authorization of Funds for Building Repairs and Improvements: There is \$200,000 in funds, currently, to use for this. This dollar amount will be rolled into the larger capital campaign. Part of these monies has already been spent on the roof repairs. Extra monies for completion of these repairs could be loaned out of the CPCH funds and repaid at a low interest rate. Motion was made to allow for this, and majority accepted.

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Reserve Study: The reserve study will serve as a planning tool for the future to determine what funds will be necessary going forward to maintain the operations and functions of the Cathedral. It will outline what we need to do financially annually to remain operationally sound. A motion was made by David Lindgren to amend the wording to refine a portion of this study document that uses the word “whereas” in certain areas. Kirk seconded the motion, and all members were in favor.

Approval of Non-Vestry Members on Each Committee: Randall Cheek motioned to accept the members as listed from last month’s meeting. Candace seconded, and all remaining members were in favor.

Strategic Planning: There will be a meeting of each individual task force at 6pm on June 14, 2017. Non-voting members of the strategic planning committee will serve as liaisons between these smaller task forces and the steering committee itself. The steering committee will ensure that the task forces proposals do not conflict with other pre-existing church committees. Linda Aston will continue to keep the vestry abreast of committee updates.

Stewardship Committee: There has been very little change in the way of pledges. Nathan Daily stated that the committee is determining a way in which to better report this data. There will be a Planned Giving luncheon on September 23, 2017—place and time to be determined.

Finance: March financial reports are not available yet. We are communicating with the accounting firm regarding this. The committee is currently working on a draft of updating the communications charter and updating investment options. They are also looking into additional resources available and the allocation of gifts and endowments.

Governance: This committee will be meeting this week.

Facilities: Committee is on track to start the abatement after Memorial Day weekend.

A Word of Thanks: Steve Skiffington thanked members of the vestry for their support of his ministry and service while at Trinity Cathedral.

Meeting Adjournment: The meeting was concluded by Steve Skiffington and adjourned by Dean Baker at 8:50pm.