

TRINITY EPISCOPAL CATHEDRAL



2620 CAPITOL AVENUE, SACRAMENTO, CA 95816

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WEDDING FEES AGREEMENT

The following agreement states the fees for marriage at Trinity Cathedral. You and your officiating priest at Trinity will review the components at your initial visit.

Please complete the information requested, keep a copy for your records and return the agreement with a non-refundable deposit of \$200. This will confirm your date on the Trinity calendar. The date is tentative until we receive your check (with your names and wedding date in the memo space).

Couple's Names:

Phone: (H, W, C)

Wedding Date/Time:

Rehearsal Date/Time:

Clergyperson:

For Office Use:

Date deposit rec'd:

Date confirmed:

Additional charges:

Reception here: Y N

Balance rec'd date:

WEDDING FEES

The Standard Wedding Fee at Trinity Cathedral is \$1,500 and includes the services of:

- ✓ Clergy ✓ Altar Guild ✓ Church Use for rehearsal and wedding day
- ✓ Organist ✓ Wedding Coordinator ✓ Custodial Staff

(Reception fees are additional, please see below)

- ◆ Flowers are not included. Please refer to the topic of “Flowers” in the wedding guidelines to use with your florist.
- ◆ Fees for marriage counseling services are the responsibility of the couple.
- ◆ Soloist fees are negotiated and paid by the couple directly to the musician(s).
- ◆ *Partial Waiver of Fees:* For the couple or their parents who have been pledgers of record at Trinity Cathedral for at least one year prior to the wedding agreement, the standard fee is reduced by \$500.
- ◆ **Reception Fees For Use Of Great Hall And Kitchen:**
- ◆ Reception Fees include use of the Great Hall and Kitchen and are \$900. If the side rooms off the Great Hall are used, they are \$50 each (three rooms, which can open into the Great Hall). Fees also include Trinity staff coverage of the event.
- ◆ *Partial Waiver of Fees:* If couple and/or parents are pledgers at Trinity Cathedral as described above, the reception fees are reduced by \$250.
- ◆ Please refer to the Trinity Cathedral Kitchen and Great Hall Use Agreement about security deposit, insurance documentation and a deposit if alcoholic beverages will be served. Your caterer will work with you for these materials.

CANCELLATION PROVISION:

- ◆ In the unlikely event of conflicts of date, time or other unforeseen circumstances, Trinity reserves the right to give reasonable written notice, refund any fees or deposits paid, and cancel permission to use facility.
- ◆ If the wedding couple chooses to cancel, notice is to be given to the Cathedral in writing; all fees except the initial deposit (\$200) may be refunded if more than two weeks notice is given.

TOTAL WEDDING FEES PAYABLE TO TRINITY CATHEDRAL: \$ _____

We understand and agree to the fees shown above for our wedding. We understand that the deposit of \$200 is due today and that the balance is due no later than 30 days prior to the wedding date.

NAMES (Please Print and Sign)

DATE

“A Growing community making disciples who love and serve Christ and His world”