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AGENDA

4:00 pm Opening Prayer

4:02 pm Call to Order & Appointment of Clerk
  • Approval of last year's minutes

4:05 pm Report of the Nominating Committee
  • Election of Vestry members and Diocesan Convention Delegates

4:10 pm Treasurer's Report

4:30 pm Dean's Report

4:50 pm Introduction of Senior Warden
  • Senior Warden's Comments
    o Senior Warden's Comments
    o Retiring Vestry Members vote of thanks
    o Dean's Awards

4:58 pm Final prayer and dismissal
2021 ANNUAL MEETING NOTES
February 27, 2022 via Zoom

Opening Prayer and Call to Order: At 4:03 pm, Dean Matthew called the meeting to order. Matthew reviewed Zoom housekeeping items and provided an opening prayer. He noted the special meeting rules that needed to be passed and referenced pages 4-6 in the Annual Report. Eileen Harvey-Qualset moved that the special rules be adopted. John Kraynak seconded. The special rules were adopted.

Appointment of Clerk: At 4:09 pm, Matthew appointed Jean Lacher as Clerk of the meeting. Jean accepted.

Report from the Nominating Committee: Matthew read the names of those nominated for Vestry. No motion was required. Because the number of nominees was the same as the number of vacancies, all of the nominees were elected as outlined in Rule 3 of the Annual Meeting Rules. The new Vestry members were Victoria (Tori) Beck, Deirdre Johnson, Heather Lyons, Regan Murphy, and Bill Simmons.

The number of nominees for delegate to Diocesan Convention was the same as the number of delegates allowed for the Cathedral. Therefore, all of the nominees were elected. The elected delegates were Tori Beck, Bill Chisum, Jesus Contreras, Jay Elmquist, Eileen Harvey-Qualset, Mary Hustler, Jeanne Jurgens, Cheri Meadows, Jerry Paré, Kenny Pierce, Pam Saltenberger, and Anita Williams. Alternate delegates were Bismarck Maddy, Raymond Strasser-King, and Elba Rivas-White.

Stewardship Report: Stewardship Chair Nathan Daily shared that a $1 million goal for 2022 was set following the 2021 pledge results and supplemental gifts. Although the number of pledging households was down, the number of pledge dollars had increased. At the time of the Annual Meeting, there were 284 households pledging. Nathan responded to questions about how pledge results were calculated, and how giving for specific purposes, such as for Floyd School, was tracked as part of the Operating Fund.

Respectfully submitted,

Jean Lacher, Clerk

Treasurer’s Report: Treasurer Burt Douglass noted that the slides from his PowerPoint presentation would be posted on the Cathedral’s website. Burt explained the new format for the 2021 Financial Statements, which are now in three parts: Operating, Rental Properties, Restricted Funds. He shared that the Accounting System had been migrated to a Cloud-based system. Pam Saltenberger and Regan Murphy researched the details of 80 endowments to confirm their use for restricted or unrestricted purposes. Burt said that the Cathedral’s investments had been analyzed and the Cathedral had purchased a duplex for future expansion of programs. Burt reviewed the financial reports and concluded his presentation with a summary slide.

Dean’s Report: At 4:34 pm, Matthew began his report by noting that as a parish during pandemic ministry, we have been facing volatility, uncertainty, complexity, and ambiguity. He recapped highlights of the listening campaign, outlined what the phrase “brave space” meant to him, and shared a poem titled “An Invitation to Brave Space”. Matthew explored “what does gathering mean?” He reviewed the work done to build a six-camera system and the feedback he’s received about keeping livestream worship. Matthew outlined the Cathedral’s service to the unhoused and the opportunity to partner with other organizations. He reviewed the goals from the Cathedral profile and his interest in working with the Vestry on Strategic Planning.

Introduction of the new Senior Warden: Matthew shared that he had asked Anita Williams to serve another year as Senior Warden.

Senior Warden’s Comments: Anita thanked Matthew and the outgoing Vestry members. She reiterated how outgoing members had helped elect a new Dean and navigate the early days of the pandemic. Anita welcomed the new Vestry members and Diocesan Delegates and read their names. Matthew noted that the Dean’s awards would be announced in about a month during a meal to be held at Easter Park.

Closing Prayer and Adjournment: At 5:05 pm, Matthew provided the closing prayer, and the meeting was adjourned.
2022 has been a consequential year in the life of Trinity Cathedral, Sacramento. We have seen steady growth all year as we have continued to recover from the Pandemic. There remains work to do, but I am encouraged by the way that life has returned to every area of Cathedral life.

January to March
River took me for a walk at the first of the year and helped me start it out with a sense of prayerful reflection. Soon we were ordaining Kathy Lawler to the priesthood and seeing Vicar Megan marry Tom. In early March the Vestry went on retreat to talk about our vision for the future. Young adults began gathering in the courtyard with Vicar Megan, and our annual dinner took place in Easter Park. I could not attend, because I was two gardens away, suffering with COVID-19. Our wardens oversaw the event, and it was great fun, with Jazz by the Jim Martinez Band keeping us all company.

Holy Week and Easter
Holy Week saw more parishioners gathering at the Cathedral. We enjoyed meditative art on Good Friday. The Church Wardens cracked eggs for the Easter Brunch. The Exultet was sung by Canon Tina Campbell at the Easter Vigil, which was so moving. We had confirmands and the joy of our Bishop presiding. The Dean produced some Art for Easter Season, asking us to look at ourselves in the mirror, and explore the broken world in broken glass.

April to June
We hosted the Dean’s Conference and Diocesan Clergy Conference. These two events showed just how capable we were when it comes to hospitality. We celebrated our diversity and inclusion during Pride with a eucharist in our Great Hall, sharing the love of God with all our LGBTQ+ siblings within the Cathedral and from beyond.

June to August
In July and August I thanked our Dean’s Conference Volunteers with a grill in my yard, and we welcomed our newcomers with a lunch in the Great Hall. I also rode out with Sister Libby and the Mercy Peddlers, to find out more about our unhoused neighbors. Our Cathedral was broken into, but three days later the thief returned what they stole. Our Wardens boarded up broken doors and widows, it was a real sign of our community pulling together.

August to October
As we entered fall I visited the Burrito project and saw how many bags there were ready to feed the unhoused. We also held a Legacy Society tea, which was well supported. St Francis Day was really popular, as was Otto Saltenberger playing the accordion at our Oktoberfest. Our delegation represented us well at Diocesan Convention, and Catherine Meeks was our keynote speaker at the end of a season of reflection on racial healing at the Cathedral. We continue her work in our hearts.
In 2022 we:

- Baptized 11 Children
- 1 Adult
- Confirmed 5 Adults
- 7 Youth
- Married 5 Couples
- I Vow Renewal
- Buried 18 people

November
As we moved towards Advent we held two tender events, the LGBTQ+ day of remembrance and the Trans Day of remembrance. Both were deeply moving, and acts of hospitality to queer community members in Sacramento. Our Vestry also got together to work on our mission statement, values and strategic plan for the next three years.

December
In December we dedicated new "rose" vestments, saw an Eagle Scout project take shape in Easter Park, got family ministry together for a music night, and got ready for Christmas. Our Pageant was a great joy, and 700 joined us for Christmas Eve and Day.

Retiring Vestry Members
Our Vestry worked well together all year long, and I want to thank all of them, but the retiring class in particular. Anita Williams, Eileen Harvey-Qualset, Stephen Henry, Loren Weatherly and Andy Domek all served with great distinction for three years, and most especially this year.

I want to thank our Senior and Junior Wardens for the last two years. Anita Williams and Eileen Harvey-Qualset have been exemplary servants of the Cathedral. I have loved working with them, and we all owe them a debt of gratitude. Thank you good and faithful servants.

Leadership and Administration
I asked a lot of the Vestry and staff this year, and they rose to the challenge. We have worked hard on our financial management systems, led by Burt Douglass, our Treasurer. We have appointed new administration staff, and they have worked on improving the office support to Cathedral operations. We have completely reviewed our Columbarium paperwork and management system and have new governing documents in place for this important ministry. Your Vestry have met regularly, and developed a three year strategic plan, having prayed together and deeply reflected on our common mission. We have developed a newcomers ministry that we will live into in the years to come as we seek to maintain our growth trajectory. We have brought some ministries to a respectful close, and are developing replacements, particularly in the area of Pastoral Care.

This work is all foundational for the future of our Cathedral, and the work that has been done this year is phenomenal. I am so proud to be working with this team of staff, vestry and volunteers. Thank you for all you do, Cathedral Family.

Love,

Average Sunday Attendance: 251
Average Online Weekly Views: 632
Fundamentally, our vestry is a small group ministry whose task is to discern the will of God in carrying out the mission and setting the direction of Trinity Cathedral. The vestry is comprised of individual congregants who work in partnership with our dean.

This past year the vestry devoted considerable time and effort to define and articulate the mission of our congregation; to support the church’s mission by word and deed, to ensure effective visioning and planning, and to manage our resources and finances. This work of the vestry can only be done successfully when it is grounded in the Holy Spirit.

At our retreat in March 2022, the vestry discerned it was time to move forward from the mission statement which was adopted in the early 1990’s and explore more fully and deeply where God is calling us in the 21st century. This work occurred throughout the year through prayer and discussion, contemplation, and reflection. We contracted with a professional consultant who gracefully helped us to focus our thoughts and conversations as we articulated what new goals and objectives would guide our congregation so we could more fully embrace a robust future.

Our vestry was asked to be present in mind, body, and spirit at various church functions throughout the year and to be visible and known to other members of our congregation. Our vestry learned to work together, and form a community built on mutual respect and trust, finding common ground can be born from different backgrounds and agendas. Finding these shared values, centered on the spiritual life of individuals and of the vestry as a group, became fundamental to working together successfully as a vestry enabling us to grow in faith to love and to serve the people of Trinity Cathedral.

This was unquestionably the most important work done by the vestry this past year. It has been my sincere honor to serve our congregation as a member of this vestry. And I thank Dean Matthew for his excellent leadership of our congregation and for giving me the opportunity to serve as his senior warden for the last two years.

Peace,
Anita Williams
Dear Trinity Family,

This is my final report as your Junior Warden. It has been an honor, fun, and hard work serving on the Leadership Team. What a whirl-wind of activity these past three years have been. We have seen the accomplishment of projects big and small, worked with contractors and parishioners, and have projects still in motion.

We completed one major effort: The renovation of the Great Hall, which included painting the Great Hall, installing acoustic material to improve sound, painting the Administration hallway, and the 4 stacked bathrooms. The 4 stacked bathrooms were brought up to both Building and Health code standards by installing hot water lines and installing ADA approved faucets. Braille language signage was installed in the public-use areas of the Great Hall and Assembly area upstairs.

The Easter Park landscape installation has been funded due your generosity during the 2022 summer campaign. We have planted trees and purchased some plants that will be installed in February. Additional plants will be available a little later in the spring and it should be completed by early summer.

The storage shed in Easter Park is being built by Ethan Bullard, with help from his parents and his Boy Scout Troop team members. This is his Eagle Scout Project! Did you know Ethan is also one of our Acolytes? The shed will store tables, chairs, BBQ, and some gardening tools. We are so glad he chose Trinity to benefit from his skills.

Other activities included: removing bats in the Cathedral and sealing access points; repairing various components of the Cathedral and Administration heating systems; repairing additional roof leakage in the Administration building; bringing electrical outlets throughout the kitchen, nursery, Sacristy, and Administration building to code standards. Settling cracks and shearing were caulked to avoid air heating and cooling loss. The open trough in the floor behind the choir loft was covered and is now safe for the Floral Guild to place flowers on the reredos. Fixed various plumbing issues in the Great Hall and courtyard. Participated in the Vulnerability Plan process and in developing information for the Grant Request for Funding to update various facility security issues. We even had the carpets cleaned!

Pews were cleaned and polished due to the support of Trinity Volunteers. This is an annual need, and made a visible difference to the beauty of the Cathedral.

Trinity’s Sextons continue to work hard to maintain our buildings throughout the year. Thank you, Tracy Bieberly, Chris Platz and Mike Platz.

We need your help this year to accomplish maintenance projects! Without you, we must hire contractors. With you we share fellowship, memories, food, learning new skills and the satisfaction of a job well done. Won’t you please join us when you see the projects announced in the Enews? You don’t need to be a pro, there will be people to help. I’m looking forward to working beside you!
2022 was the year of rebuilding! With the return of the choirs in the spring of 2021, this year was a time of re-learning the art of choral singing. We were pleased to welcome many new members to our choirs this year.

**Highlights of the year included:**

- Our Thirty-fourth Annual Diocesan Choir Festival, with guest conductor Maxine Thevenot, Canon Precentor and Director of Cathedral Music at the Cathedral of St John in Albuquerque, New Mexico.
- A full schedule of Holy Week services with all three cathedral choirs.
- Choral Evensong sung by the Cathedral Choir, to open the Conference of North American Cathedral Deans, hosted by Trinity Cathedral. The music included music by American and Canadian composers. A highlight included the world premiere performance of an anthem commissioned especially for the service: “A Prayer for Love” by the Canadian composer Stephanie Martin.
- Trinity Sunday Jazz Mass with the Celebration Choir accompanied by the Jim Martinez Jazz trio. The choir sang portions of the spectacular and challenging “Little Jazz Mass” by English composer Bob Chilcott
- All Saints Sunday choral eucharist sung by the Cathedral Choir, which featured the beautiful a capella “Missa Chicagoensis” by Stephanie Martin.
- Our Festival of Nine Lessons & Carols on December 17th, with the Cathedral Choir and Cathedral Handbell ringers.

Our Cathedral Handbell Ringers also returned last year, under the able direction of Cheri Meadows, and welcomed several new members. Our ringers have participated in worship several times this season, adding beauty to our worship.

We hope to get to a place where we can hire a new Director of Cathedral Choristers during the coming year, and re-build our children’s choir program which has been on hiatus as a result of the pandemic.

I am grateful for the hard work of our musicians during this rebuilding process, and want to extend my special thanks to our Choral Scholars for their excellent leadership in moving forward: Mary Wiley Smith, Naomi Suzanne Wilson, Christine Miller, Brent Montalbo, Dillon Nelson, and Patrick Kenealey.

Members of the Cathedral Choir are especially excited about our sixth English Cathedral pilgrimage this summer, “in residence” at stunning Exeter Cathedral the week of July 17-23. You’ll be hearing lots more about this in the coming months.

We are fortunate to be able to continue our partnerships with the Chamber Music Society of Sacramento, and the Sinfonia Spirituosa baroque orchestra, who bring world class classical music to our Cathedral.

This was also my second year as Canon Precentor of Trinity Cathedral, and I have been learning a lot! In this position I have overall responsibility for all of the worship ministries on the Cathedral including Altar Guild, Flower Guild, Lay Eucharistic Ministers & Visitors, Vergers, Acolytes, Lectors & Intercessors, Ushers, and for clergy scheduling. Our dynamic worship teams have been working hard this year rebuilding ministries that had been laid low by COVID restrictions.

I am especially grateful for those hard working team members with whom I am able to work: Canon Elizabeth Kenealey (vergers), Sarah McKoy (acolytes), Clayton Whitehead (Altar Guild), Kathy Twibell (flower committee), Jay Leach (lectors), Kelly Dunlap (Eucharistic Ministers & Visitors), Margaret Pucinelli (usher team), and so many others who work behind the scenes to make worship such a special experience here at Trinity Cathedral.

In November, I celebrated the completion of thirty-eight years as Director of Music at Trinity Cathedral. I am very thankful to Dean Matthew, Vestry, clergy, and laity here who have supported me through these years (so far!), and look forward to continuing to rebuild our dynamic worship ministries in the year ahead!
VERGERS
Canon Elizabeth Kenealey

“The ministry of the vergers is to help to lead the church in bearing witness in the world to the hospitality of God, by helping the church to be a truly hospitable place, by helping us to worship the Lord our God in dignity, in order, in beauty, and in truth in the church so that we can go forth to witness to that God to the world.”

The Most Reverend Michael B. Curry
27th Presiding Bishop of the Episcopal Church

Trinity Cathedral’s verger ministry was introduced over 25 years ago by The Rev. Canon Dr. Grant Carey. Trinity’s vergers oversee preparation for services especially by supporting the clergy and altar guild as needed, offering instructions and guidance to all participating in liturgy. Our main goal is see that services flow smoothly with minimal distraction in the Chancel which means keeping close watch and handling any issue that may arise with grace. Vergers serve at the invitation of the Dean.

We continue to serve with 6 vergers: Jeff Zentner, Don Taylor, Jay Elmquist, Andre Jensen, Mike Pinkerton and myself. In September, Jay Elmquist and I were able to attend the Vergers Guild conference which was held at St. John the Divine in New York City. It is always inspiring to attend the conference and return home with enthusiasm renewed.

INTERCESSORS
Canon Elizabeth Kenealey

Intercessors lead the people as we pray for the needs of “Church and the world.” Often called the “prayers of the people”, the prayers are often written by members of the Trinity community and focus on the needs we see around us every day. We hold these needs out to God, praying for God’s loving guidance. Our intercessors are often lectors as well, but this is not required. Any member of the church who feels called to lead the prayers can do so with some instruction. We currently have 12 intercessors total for the 3 regular Sunday services.
WORSHIP MINISTRIES

FLOWER GUILD
Kathy Twibell
We continued to streamline our weekly flower arranging procedures to allow more time for fellowship and creative efforts. We functioned from our five team format—one team for every Sunday in the month, with a fifth team covering the less frequent "Fifth Sunday". Every team was led by a competent team captain: Susan Forde, Elba White, Catherine Suttle, Marilyn Hirning and Linda Jensen. On occasion, to allow for busy personal schedules, we coordinated with any and all “available hands” by blending teams. It can and did work beautifully!

At Christmas and Easter, the entire committee participated in a cooperative effort to adorn the Cathedral and Great Hall. In addition, as part of our ministry, we prepared flowers for special events such as ordinations, memorials, and coordinated with the occasional wedding. Most importantly, as a part of the Worship and Music Ministry Team, we worked “behind the scenes” making every effort to be a part of the storytelling.

With the continued monetary support of our generous congregation, in the form of thanksgiving and memorial donations, we maintained a budget allowing us to function week to week, season to season. We have appreciated the support and cooperation of the Trinity clergy, Altar Guild, sextons and office staff.

The Flower Guild looks forward to a productive 2023, as we do our very best to contribute to the sacramental life of the church with our efforts meant to symbolize new life, hope and the beauty of creation.

ALTAR GUILD
Clayton Whitehead
The Altar Guild is an essential, yet largely unseen ministry at Trinity Cathedral. It is our duty and privilege to prepare the altar for nearly every worship service, wedding, funeral, memorial service and other special gatherings as needed throughout the year, especially when Holy Eucharist is served. In addition we have responsibility over cleaning, polishing and/or laundering the church’s inventory of silver, brass, vestments and altar cloths, and managing such supplies as candles, bread and wine.

In 2022 this was accomplished by a dedicated team of 14 volunteers who usually served in pairs working a 3-hour shift for each service. In the past 12 months we covered 156 regular Sunday services, 12 funerals/memorials and 4 weddings, plus any number of special gatherings such as TNAC, confirmations, baptisms and ordinations. Working with other teams we also take great delight in helping “deck the halls” (or undeck as the case may be) for Lent, Easter, Advent and Christmas.

The Altar Guild is coordinated by Clayton Whitehead. Scheduling – a huge and most appreciated duty – is overseen by Farel Brosio. In December the church was gifted a stunning set of rose vestments tailored by our own Patricia Menz. Special thanks are offered to our Verger extraordinaire and honorary AG member Elizabeth Kenealey who always has our collective back, gently guiding us on not only what needs to be done, but also how and why.

Closing reflection: It is a great and humbling honor for the Altar Guild to prepare the elements that will be consecrated as the body and blood of Christ for our members and visitors gathered at each service. This ministry is not at all about the silver – that’s just a vessel. We are vessels, too, along with our ministers and other volunteers who work together to serve God and our fellow people. It’s a big responsibility and maybe we’re not often in the spotlight, but each and every week the work of the Altar Guild is an amazing blessing to all involved. We are delighted to serve and be of service to Trinity Cathedral.
LECTORS

Jay Leach

Our Lector Ministry was served by a robust cadre of readers: 5 at the 7:30 service, 9 at the 9:00, and 29 at the 11:00. We rotated the assignments so as to make use of the talents and willingness of all. We expanded the opportunities for the 9:00 team by splitting up the OT and Psalm readings.

We are actively engaged in recruiting new volunteers, especially from younger age groups to match more closely our congregation’s varied age demographics.

We will hold a training morning on February 25 for new lectors, with current lectors also invited to share their experience and knowledge. Dean Matthew plans to lead a short Bible study as a frame for our practice; Deacon Susan Reeve will discuss and demonstrate how she achieves her lively, engaged style of reading.

USHERS

Margaret Puccinelli

The ministry of ushering is a crucial part of worship and is a highly visible ministry at Trinity Cathedral. The most important responsibility of an usher is to make people feel welcome at church. Other duties and responsibilities involve assisting with people management during service, particularly during communion, as well as assisting with seating, collecting the offering, and maintaining a safe environment.

Trinity Cathedral currently offers 3 in-person services each Sunday requiring a total of 10 individuals to serve as ushers each week. This equates to 40 individuals per month. On occasion, a single Sunday service at 10am requires only 4 ushers for that week. Additional services such as 5th Sundays, memorials, weddings, funerals, and other liturgical calendar events routinely require usher support.

There were 44 individuals listed as ushers beginning mid-November 2021. At that time, Trinity Cathedral was holding 2 in-person services on Sundays. Despite recruiting 3 individuals in 2022, the usher ministry currently has 29 individuals. There are a variety of reasons for this decline. For example, some individuals who ushered for many years understandably stopped volunteering while continuing to support other Trinity Cathedral ministries. There were also a few individuals whose health and/or hesitancy to usher during in-person services was a concern. Although the reduced service attendance during the first part of 2022 “softened” the impact of this decline in ushers, a 3rd service on Sundays was added, memorial and other services have risen, and Trinity Cathedral in-person attendance numbers are growing. Usher needs are at an all-time high and efforts are ongoing to recruit individuals.

There are two ways individuals can volunteer as an usher - on a monthly rotating schedule basis and/or on an as-needed basis. Those who would like to usher receive detailed information describing the duties and responsibilities of being an usher. Individuals new to ushering receive an orientation with an experienced usher prior to being placed on the usher schedule. Subsequent usher assignments are with individuals who are experienced ushers. Collaboration and community are hallmarks of ushering and prompt responses to questions or concerns is a priority.

The usher ministry is both rewarding and challenging, and I am extremely grateful for the commitment, camaraderie, and devotion to Trinity Cathedral exhibited this past year by all who stepped up and volunteered their time and service. It is an honor to serve on this ministry with each of you. Thank you!

From January through December 2022, between 25 and 31 ushers each month supported a total of 187 services and volunteered a total of 936 hours of service to Trinity Cathedral.
**Eucharistic Ministers**

*Sr. Kelly Dunlap*

2022 saw the return of the chalices! Although the Cathedral congregation began to return to in-person services in 2021, wine and grape juice was not offered as part of our Eucharist as we continued to discern a path forward that balanced health concerns with the desire to have communion in both kinds. In June 2022, we began to train our great team of Eucharistic Ministers in procedures that were consistent with Bishop Megan’s guidelines as well as the Regathering Team’s directions. August 28th saw the return of the chalices with specialized stations for intinction and sipping at the altar rail. It was great to have full communion again! Further adjustments were made in Advent and we have settled into our “new normal” Eucharist. While you are too numerous to thank individually here, thank you so much to all the Eucharistic Minister who served so patiently, thoughtfully and faithfully this past year! We look forward to 2023 and welcome anyone who feels called to this sacred ministry! --Sister Kelly Dunlap (runkell@aol.com)

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**Centering Prayer**

*Shelley Mydans & Sally Smith*

Centering Prayer is form of Christian meditation. It is a modern, silent prayer practice that renews the Christian contemplative tradition and calms the noise of our minds and hearts. It is the gateway to what the prime architect of Centering Prayer, Thomas Keating, called “the opening of mind and heart - our whole being - to God, the Ultimate Mystery, beyond thoughts, words and emotions.” By simply pausing to enter a place of stillness, the silence gradually works on us. We slowly find ourselves transformed almost imperceptibly as our relationships - with God, ourselves and others - begin to change.

There are two ongoing Centering Prayer groups at Trinity that meet weekly in the East Transept of the Cathedral. One meets in the evening on Tuesdays from 6:00 p.m to 6:50 p.m. A second meets in the daytime on Thursdays from 12:10 to 1:00 p.m.

These are drop-in groups. Come try us out. We’d love to have you. Beginners are welcome.

For more information about these groups and Centering Prayer generally, please contact Shelley Mydans (smydans@gmail.com) or Sally Smith (sally0236@comcast.net).

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**Eucharistic Visitors**

*Sr. Kelly Dunlap*

Our team of Eucharistic Visitors takes communion out to members of our Cathedral congregation who cannot attend services in-person, providing a vital connection to those that might otherwise feel disconnected. While our primary role is to bring the Sacrament to recipients, so much of our visit involves being a caring presence, listening, and sharing prayers. 2022 still dealt us COVID spikes and other challenges that our EVs had to negotiate not only our schedule but the recipients’ schedules as well. I am so thankful for the dedication and flexibility they showed! They bring so much to so many! We continue to add more people to our recipients list and we look forward to welcoming more Eucharistic Visitors in the year ahead. If you are interested, please contact me at runkell@aol.com.

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**Acolytes**

*Sarah McKoy*

An acolyte is one who serves in the liturgies of the church. Acolytes at Trinity Cathedral are crucifer, torch bearers, thurifers and servers specific to the service of Holy Communion. These roles can be filled by adults but are often held by the youth of the church. Historically, our youth begin service at age 9. They take 3 years to learn all of the roles. At the end of the 3 years, they have then earned a silver cross with their name engraved on it along with the date they received it. This year we gave out 10 silver crosses, many of which were earned before the pandemic. We also gave thanks for the leadership of Brian Kempton who was acolyte director for over 20 years. Sarah McKoy is the current acolyte director.
It has been a privilege to fill in (very) part-time for Vicar Megan while she has been away on parental leave. I am certain many are looking forward to her return in early February. In her absence, the various pastoral care ministries have been more dispersed than they are under Megan’s supervision, and you will see information from those various ministries below.

With the support of great colleagues on staff, other Associates – especially Canon Anne Arthur – and multiple volunteers, all of us together have been able to care for the sick, the lonely and the broken-hearted; bury the dead, plan new lay pastoral care training, support Invite-Welcome-Connect and participate in a variety of liturgies.

The Pastoral Care Working Group has been meeting monthly to review and discuss alternative lay pastoral care training programs. We were privileged to hear from Sister Kate Maxwell, a member of Sister Kelly Dunlap’s community. Sister Kate coordinates lay pastoral care training for the entire diocese of Minnesota using the Community of Hope program. St. Michael’s Carmichael also uses this program, so we are tapping that local connection for feedback. We are also researching a variety of other programs. It is Vicar Megan’s hope to have something in place with the new program year in the fall.

Lay Chaplains were established to provide support to the Clergy when members of the Trinity family are hospitalized, enabling more frequent visits than Clergy are able to make. Since COVID, Lay Chaplains have also assumed a role of supporting those needing spiritual and pastoral support at home through visits, phone calls and sending cards. We have combined Lay Chaplains and Eucharistic Visitors in a monthly meeting for sharing of concerns, information, resources and prayer. Jackie McGrath very faithfully coordinates the Lay Chaplains and Sister Kelly Dunlap most ably coordinates the Eucharistic Visitors. You can read more from Sister Kelly in her report under Music and Worship.

Transept Prayers are available at all Sunday services during the time of Communion to pray for those who come asking healing prayers for themselves or someone else.

While Eucharistic Visitors (EVs) are also part of the Worship program at the Cathedral because their role is primarily sacramental and they are sent out by the Deacon at the end of the Communion service, they also fill a vital pastoral role on their visits. Their visits are to those unable to attend services for a short time due to health issues or for the long term. Because of the training they receive, EVs are experienced in providing listening and spiritual support to many who are isolated.

Below is a brief report from Elba Rivas de White who has most faithfully continued to coordinate the Order of St. Luke ministry. OSL is an international, ecumenical organization dedicated to healing prayer ministry. Elba reports that:

2022 OSL Region VII hosted an online retreat called Dispelling the Darkness. Whose keynote speaker, Rev. Sarah Bronos, presented from Florida. We had about 60 people who participated in prayers and blessings. Trinity continues to host monthly healing prayer and Bible study.

Please contact Elba if you are interested in participating in this ministry.

Megan also asked me to work with the 20’s and 30’s Group in her absence. Throughout 2022 she met with them after the 11:00 service on the second and fourth Sundays, for community building and theological reflection. Christmas took one of those Sundays and, unfortunately, my consulting and teaching travel schedule made me miss two others. The meetings I did have with them were fun and inspiring, so I hope scheduling wonkiness hasn’t deprived them of needed consistency. This is one group who will certainly be glad to have Megan back.
Though I will be less conspicuous as I return to my volunteer Associate Clergy role, I am grateful to Dean Matthew for inviting me more deeply into the life and ministry of the cathedral in these last three months and to be more actively among you as a priest.

Gratefully,
Ann Hallisey

Thank you to Jackie McGrath for input on this report.

**CANON PASTOR**
**THE REV. CANON ANNE ARTHUR +**

It is with deep gratitude that I continue to serve at Trinity Cathedral as an Associate and to share in its ministry of pastoral care and support.

While primary responsibility for pastoral duties rests with the Cathedral Vicar—Rev. Megan Anderson and, during Megan’s maternity absence, Rev. Dr. Ann Hallisey—the size and diversity of our congregation allow ample opportunity for many to be involved in pastoral ministry. You will find a full account of pastoral care at Trinity Cathedral in the Vicar’s report.

It is always our hope to bring the presence of the church to you during times of special need such as health crises, surgeries, losses, significant transitions and/or special concerns. Although the COVID pandemic continues to affect us in various ways, clergy and lay chaplains are grateful that hospital visits have gradually become more feasible in many instances.

Your needs reach us through a variety of channels. One underused channel is the emergency/after-hours pastoral care phone. Since November, 2022, responsibility for answering the pastoral care phone has been rotated on a weekly basis among clergy. We hope you will call the office (916-446-2513) or the pastoral care phone (916-379-3549) when you are in need of spiritual support. Additionally, requests for placement on the prayer list may be emailed to prayerrequest@Trinitycathedral.org.

During the spring of 2022, the bereavement team—Rhonda Canby, Elizabeth Kenealey and myself—offered a ten-week grief support group by Zoom that concluded with an in-person Eucharist. Loss of loved ones is a never-ending part of life, and we hope to host such groups once or twice a year, as there is need.

It has been a privilege to join the Pastoral Care Working Group in reviewing, reimagining and discerning new ways to offer pastoral care at the Cathedral. We continue to be blessed with a vibrant, caring congregation and energetic, committed leaders who together make the love of God alive in our midst.

With gratitude and love,
Anne
Invite Welcome Connect (IWC) is a ministry of transformation for Trinity and for our members, providing tools and guidance that help us share our loving, liberating and life-giving relationship with Jesus.

Our focus is just what the name implies, helping Trinity find ways to invite people to explore a relationship with Jesus, finding ways to warmly welcome people searching for a spiritual home, providing people with opportunities to learn and deepen their spiritual lives. All our parishioners are encouraged to extend a warm welcome.

We continue to provide temporary name badges before services to anyone who doesn’t have one regardless of how long they have been attending Trinity. Having a name badge helps us remember people’s names, and often makes it easier to introduce oneself. Please do say hello!

We opened the Welcome Center table this year. Randy Rodriguez developed an eForm to capture our guests’ information, giving us the ability to follow up with them. We held a lunch for all the searchers and new members who joined us in the past two years. We have various brochures for people, and offer to help people get signed up with the eNews. We ask people what brought them to the Cathedral today, and listen with open hearts. We offered a six session newcomers course, Karis, in two ways. One was an online zoom course. The other was inventive! With the filming leadership of Bob Schlichting, we recorded the six individual sessions in the Cathedral, with one clergy member and one IWC team member and placed it on the website under the "Connect" tab. You view all the sessions here: https://trinitycathedral.org/about-trinity/for-the-newcomer/

Newcomers watch the session for that week, then come together during coffee hour to discuss it with the clergy and team member who taped the session. The first group was small, and made some suggestions about revisions. We are looking forward to increasing the opportunities available for new members to learn about the Episcopal Church and to develop their understanding of their spiritual journey and gifts. We collaborate with Journey with Jesus, it’s a wonderful partnership.

Are you curious? Would you like more information? We would love for others to join us. There is an Invite, Welcome, Connect book that guides us, as does the National Church’s IWC ministry. https://www.invitewelcomeconnect.com/

Please contact Eileen Harvey-Qualset at eileen@qualset.net for more information. Vicar Megan Anderson will return from maternity leave in February 2023. She will then be available at manderson@trinitycathedral.org for more information.
OUTREACH MINISTRIES

MIDTOWN HART RESPITE CENTER  
*John Kraynak*

Midtown HART (Homeless Assistance Resource Team) operates a weekly Respite Center in the Great Hall each Friday morning from 9:30 to 12:30. This weekly drop-in offering allows our unsheltered neighbors to come inside and rest, away from the elements and the stresses of the street. We’re able to provide clean and safe restrooms, coffee, snack bags, toiletries and needed clothing items. While Trinity Cathedral is the host facility for the respite center, it is run completely by Midtown HART. However, parishioner volunteers are always welcome to participate with hospitality or simply a listening ear. This is a wonderful way to connect directly with some of our most vulnerable neighbors and our siblings in Christ. If you’d like more information on how you can participate, contact John Kraynak at jjkinlaca@gmail.com.

NEIGHBORHOOD DINNERS  
*John Kraynak*

Trinity Cathedral has for 20+ years, served meals once or twice weekly to those who are hungry. Parishioners prepare food in the Cathedral kitchen and serve it in the Great Hall. Our guests are our family, and we are doing what Jesus would have us do. Volunteers work to provide a peaceful, friendly, accepting, and safe place to relax and enjoy a good home-cooked meal. Since the restart of the Wednesday Neighborhood Dinners in August 2022 more than 500 guests/meals were served and we are on track to provide approximately 1,400 dinners for in-person guests in 2023. Covid-19 guidelines require volunteers to be fully vaccinated. Contact John Kraynak jjkinlaca@gmail.com for more information.

TRINITY ACT  
*Shireen Miles & Betsy Reifsnider*

Represented by Shireen Miles for the Homelessness and Affordable Housing Committee and Betsy Reifsnider for the Climate Justice Committee. Sacramento ACT has received financial support from the Cathedral. Members of the committees have met with, written letters and provided oral testimony to the Sacramento City Council and Board of Supervisors and their staff on issues of homelessness and climate change.
**OUTREACH MINISTRIES**

**TREE (TRINITY RESPECTING EARTH AND ENVIRONMENT)**

*Ann Rothschild*

Since 2007, TREE has provided leadership in raising the consciousness of members of Trinity Cathedral regarding care for God’s creation and the earth’s environment. We work towards protecting the earth's ecosystems, safeguarding public health, and ensuring sustainability in harvesting the earth's resources. TREE has 8 active and 4 part-time members. We raise money from sales of reusable water bottles and coffee mugs, from hosting the Christmas Crafts Fair, and from donations. TREE money goes to membership in California Interfaith Power and Light, and donations to environmental organizations, such as Mano a Mano (Bolivia), and to expenses for Earth Day and Christmas Fairs. TREE hosted Earth Day (April 24); Trash Dash, (July) with Sacramento Picks It Up; a viewing of the movie *Kiss the Ground*; and the Annual Alternative Christmas Market (Nov 27).

Regular activities:

- TREE hosts a table at Sunday coffee hour for second harvest produce to share, and as a resource for information on many environmental issues; collects used batteries to recycle; writes monthly TREE Tips; and works on recycling issues.
- This year, members attended a webinar by Green Team Summit with Dr. Katherine Hayhoe, speaker.
- We support the new Diocesan Commission on the Environment.
- TREE members are working actively with John Kraynak and kitchen staff to phase out plastics at Trinity. Members met with Natasha Coulter of Recology Inc. to gain information, and we supported the California Plastic Waste Reduction Initiative.
- TREE is active with California Interfaith Power and Light. In June, we lobbied via virtual meetings with legislators for environmentally progressive bills. We also participated in CIPL's and Vote Forward's letter writing campaign to encourage people to vote.
- We network with Citizens’ Climate Lobby and Fossil Free California.
- One member is on the SacACT Climate Justice Committee.
- Another member is active working for abolition of nuclear weapons.

**LEATAATA FLOYD ELEMENTARY SCHOOL**

*Josephine Hein & Dale Reinhard*

Over 20 years ago, Trinity Cathedral adopted this special school, serving approximately 260 students. Our volunteer efforts support the school staff and help students and their families to experience the following enriching activities:

- **Library Reopening** - filling the need for a librarian with volunteers so that students can access the library's resources.
- **Reading Program** - assisting students who need additional help, in small classroom groups or on a one-to-one basis.
- **Clothes Closet** - offering a valued resource for parents and teachers to supply their children with gently used clothing donated by church members.
- **Secret Pals** - supporting a teacher or staff member with cards, notes, small gifts, or school supplies.
- **Field Trips** - providing funding for school-led excursions introducing students to a variety of new experiences.
- **Holiday Gift Bag Project** - helping decorate and assemble festive gift bags filled with special surprises to brighten the holiday season for the students.
- **Mother’s Day Project** - converting a classroom into a "store" for a day, where students bring their decorated sacks and choose an item for their mother or significant caregiver.

Please consider joining us! For more information, contact Josephine Hein at lhein@sbcglobal.net or Dale Reinhard at dale.reinhard@gmail.com.
OUTREACH MINISTRIES

THE BURRITO PROJECT
John Kraynak

The Burrito Project, now in its 3 year of service, is a successful partnership between Trinity's outreach team and Sacramento Street Medicine. Each month a team of burrito makers from Trinity’s congregation and the greater community gather to cook and assemble 100 to-go lunches for our unhoused neighbors living in encampments around town. These lunches are then picked up and distributed by a crew of UCDavis Medical students who have created this model of structured and scheduled visits to these camps, offering medical care with compassion, dignity and a delicious homemade burrito lunch.

THE ADVENT GIVING TREE PROJECT

Our Advent Giving Tree project was a wonderful success! In response to a specific need expressed to us by World Relief—one of Sacramento’s refugee resettlement agencies—our generous parishioners donated pots and pans and other kitchen supplies for newly arriving refugees. Because you pitched in, we were able to deliver a pickup full! (Many, many thanks to Mike Wiley, “our guy with a truck,” and his able assistant Paul Brosio, who deliver donations from us to the agency.) In addition to these much needed household items, Trinity’s parishioners donated cash gifts to both this project and to The Center at St. Matthew’s Church in the amount of $3,000. Thank you to Shireen Miles for organizing this awesome project.

THANKSGIVING DINNER WITH ST. JOHN'S LUTHERAN CHURCH

After decades of providing some of our hungry and/or unhoused neighbors a robust Turkey Dinner with all of the trimmings, in our Great Hall, in 2022 Trinity Cathedral entered into a wildly successful partnership with our friends at St. John’s Lutheran Church making that dinner available to even more people in need of food and community. With your generosity of (22) turkeys and many in-person volunteer hours, we were able to provide almost 400 meals that day on the campus of St. John's. We look forward to an even greater contribution in the years to come.
In 2022, Adult Formation at Trinity Cathedral continued using a hybrid camera which allowed for Zoom and in person attendance. Here are specifics about other Adult Formation opportunities.

**Education for Ministry (EfM)** is a four-year program in theological education based on small-group study and practice. The EfM program developers at the School of Theology of the University of the South believe that the foundation for bringing Christ to the world lies in a Church empowered by an active, theologically articulate laity. In the EfM group, participants encounter the breadth and depth of the Christian tradition and bring it into conversation with their experiences of the world as they study, worship, and engage in theological reflection together.

The EfM groups work under the leadership of mentors who have attended training and have been accredited by EfM program staff. Mentor training has been conducted on Zoom, which allows trainees to attend with people from all over the country. Mentors are not expected to impart information about the Christian tradition. Instead, EfM mentors serve as guides and administrators. At the end of the 2022 seminar, we bid farewell to co-mentor Susan Hotchkiss, who took on a greater role in directing the larger program of formation at Trinity Cathedral. Regan Murphy and Kenny Pierce are the co-mentors for 2022-2023. Look for an information meeting in May about this great opportunity to grow in spiritual formation.

**The Sunday Morning Spiritual Journey Group** meets to work on their spiritual faith journeys through discussions, prayer and studying the bible or some other faith-based book. They are a group with a variety of experience with church and faith; some just starting to join the church to some who have been cradled Episcopalians. They all learn and grow from each other! Here are just some of the topics read and discussed in 2022: the *Living Compass* daily meditation booklets for Lent and Advent and the *Good Book Club* sponsored by the Episcopal church. **Facilitator**: Amy Dierlam

**The Trinity Writing Group** is an amiable gathering of thoughtful members who have an appreciation for the value of self-expression through the written word. Meeting on Zoom Thursdays, 2:30-4:30 pm, writing participants come from diverse backgrounds with myriad interests, and all have stories to tell. We write to a prompt and then may read our work to the group, if desired. Stream of consciousness thinking lays ink on paper or fingertips on laptop keyboards with surprising results. Prose, poetry or simple journaling - we all have testimony to share. Join us. **Facilitator**: Bruce Roy

**Tuesday Morning Group** has been meeting for 6 years. In 2022 they studied *The Book of Forgiving: The Four Fold Path for Healing Ourselves and Our World* by Bishop Desmond Tutu and Mpho Tutu and *Freening Jesus: Rediscovering Jesus as Friend, Savior, Lord, Way and Presence*.

**Lunch Bunch** meets on Thursdays at noon and in 2022 studied such books as *The Spirituality of Imperfection* by Ernest Kurtz and Katherine Ketcham and *The Time is Now* by Joan Chittister.

**The Order of St Luke** is an outgrowth of the Fellowship of St. Luke started by The Rev. John Gayner Banks in 1932. At Trinity we meet on the first Saturday of each month to discuss the Healing Encounters with Jesus from the OSL study guide. We pray and apply what we learn because healing involves more than mending bones or killing germs. It involves changing the thought patterns of the mind. We follow the study guide and OSL manual to continue to grow in our roles as disciples. We seek to carry out Jesus’ command to heal the sick and tell people that the Kingdom of God is at hand. We believe that humanity is the creation of a loving God who wills for everyone wholeness. Wholeness is primarily achieved through spiritual means. OSL follows the Rule of the Order of St Luke to pray daily, cultivate a personal prayer life, read from the New Testament, receive Holy Communion regularly, seek health of body, mind and spirit so as to do work we are given to do, seek continued growth and share the healing gospel.
2022 OSL Region VII hosted an online retreat called Dispelling the Darkness. Whose keynote speaker, Rev. Sarah Bronos, presented from Florida. We had about 60 people who participated in prayers and blessings. Trinity continues to host monthly healing prayer and Bible study. We have member from surrounding churches. We share our stories and continue to grow and welcome any who are interested in this ministry.

**Facilitator:** Elba White, Order of St. Luke Prayer and Healing Bible Study

**Thursday Night at the Cathedral (TNAC)** met with the use of the hybrid camera. Another Sacred Ground circle formed and gathered to meet throughout the 11 week program. An Enneagram course was led by Jay Elmquist. Kelly Mieske brought her knowledge and talents to Thursday night during “Super Charged Conversion Stories”. Helen Borgan guided participants through the work of Kayleen Asbo, a Mary Magdalene scholar, in the form of art, music and discussion in “Returning to the Roots of Healing: Mary Magdalene and the Myrrh Bearers” on zoom. Books discussed included Bishop Marc Andrus’ *Brothers in the Beloved Community: The Friendship of Thich Nhat Hanh and Martin Luther King Jr.*

**Seasonal Studies**
We are always happy to have groups meet in Lent and Advent. Rev. Anne McKeever led the Living Compass Meditations during these church seasons. Both sessions drew people from all over the diocese and beyond. George “Bud” Swank led a study of *Wondrous Encounters* by Richard Rohr during Lent and Sinclair Ferguson’s *The Dawn of Redeeming Grace* during Advent.

**2022 Women’s retreat Mercy Center**
After two long years of not being able to gather, “The Holy Joy, Holy Rest” retreat was a wonderful time for community, worship, laughter (lots of it), centering prayer, crafts, spiritual direction, and so many other wonderful things. Forty women came from all over—Trinity Cathedral, Faith Cameron Park, Emmanuel Grass Valley, St. Paul’s, Sacramento, St. Augustine Rocklin, Sacramento City Church, St. Timothy’s Gridley, and Christ Lutheran Church, Visalia. Watch for details about this year’s retreat at Mercy Center May 19-21, 2023.

**Dr. Catherine Meeks**
The director of the Absalom Jones Episcopal Center for Racial Healing in Atlanta, Dr. Meeks spoke to a group in the Cathedral on October 28, facilitating a workshop on October 29 and gave the sermon on October 30. Her wise words about racial healing was a balm to those who heard her.

Please contact susan_hotchkiss1@hotmail.com if you are interested in joining Adult Formation groups at Trinity Cathedral or if you want to facilitate or have ideas for book groups, video discussions, etc.

Sincerely,

Susan Hotchkiss
FAMILY MINISTRY
THE VERY REV. MATTHEW WOODWARD +

We are so grateful to Canon Kathy for overseeing our Family Ministries here at Trinity Cathedral for the last Decade. During 2022 we continued our return from COVID-19 lock downs. Canon Kathy transitioned from Evensong online with families, to in person programming.

Throughout the year we focused on 9am as a time for family programming in the Cathedral. This included the Sunshine Eucharist on the first Sunday of the month, and a combination of an intergenerational homily and children’s chapel the rest of the month. On the first Sunday of the month we also began craft activities in the open air. In addition to this, we restarted Sunday School in September, and Chapel time at our 11am service. From September we also restarted our nursery, with four teenage staff members, overseen by Canon Kathy. We also began a number of other family ministry activities, including pumpkin carving around Halloween and a Christmas craft evening and movie in December.

We remain committed to our family ministries at Trinity Cathedral, and an interim team is continuing to provide opportunities for children to grow in faith and love.

The Sunshine Eucharist is continuing on the first Sunday of the month, followed by craft. The intergenerational homily and Children’s Chapel will continue the rest of the month at 9am. Nursery is continuing, and so is Sunday School. At the moment we cannot provide Children’s Chapel at 11am, but we are providing coloring pages for any children present. Thank you for your support of family ministry here at the Cathedral, and thank you Canon Kathy for all your work.

DEVELOPMENT
ALL THINGS ARE POSSIBLE WITH GOD - 2022 ACTIVITIES

PLEDGES & AMOUNTS SINCE 2018

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<th>$ Pledged</th>
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At the beginning of the year the Stewardship Committee changed its name to the Development Committee to more accurately reflect a varied and robust portfolio. We recognized that Trinity could be strengthened from a more diversified income stream.

We noted that there were several areas that could benefit from sustained effort:

- **Stewardship** - Increase annual giving and the numbers of pledging units
- **Newcomers** - Connecting Newcomers to the concept of Stewardship and its importance within the church and as a spiritual practice
- **Planned Giving** - Raising the visibility of gifts to the General Endowment

**Stewardship**
Goal: $1,050,000 Raised: $1,007,996.49

In both 2021 and 2022, congregation members were asked to increase their pledge if able to do so. We have been gratified by the overwhelming response, even though we fell short of our goal. Thank you!

**Newcomers**
We held one Stewardship lunch for Newcomers last fall. We plan to hold two in 2023.

**Trefoil Society**
In 2022 we received $140,000 gift for the General Endowment from Lisa Mondori, who attended Trinity in the late 1990s - 2003. Trinity was her introduction to congregational life and she never forgot it, despite moving around the world.

We re-launched the Annual Planned Giving Tea under the umbrella of The Trefoil Society, recognizing congregation members who have made a financial provision to Trinity in their Will or Estate Plan. Thank you to Ginny and Bill Douglas who opened their beautiful garden on September 24, 2022 for the Tea!

**We have scheduled an Estate Planning Seminar for March 12, 2023.** Please contact reganhmurphy@gmail.com to register.
Over the past year, Trinity Cathedral’s digital ministries have grown in quantity and reach and have expanded beyond live-streaming to formation and teaching. In response to the breakout of COVID-19 in 2020, the Cathedral embarked upon various digital initiatives. These included live streaming of our services and special offerings as well as Zoom-based administrative and formation series. Trinity clergy and staff learned many lessons about leveraging technology to reach congregants where they are. As regathering gathered steam during 2022, the Cathedral saw an increase in its requests to expand digital ministries within the Cathedral community and out to smaller parishes in the Diocese. 2022 saw an increase in the number of participants joining formation offerings and live-streamed services outside of parish boundaries. Additional hybrid (in-person and remote) teaching spaces in the administrative areas were provisioned to accommodate the increasing number of concurrent Zoom-based offerings. The Cathedral has pioneered the use of digital technologies in its hybrid Education for Ministries formation courses, which has proven an incredibly rich and engaging ministry for attendees. Other hybrid and remote Zoom-based formation offerings over the year have included The Enneagram Class, Breathing Underwater, Sacred Ground, and a number of online prayer and meditation groups. The Cathedral has been well-equipped to offer consultation to other parishes wishing to initiate their own hybrid formation offerings.

Across all media channels that host our live-streamed offerings (Facebook Live, YouTube Live, and Vimeo), an average of 632 viewers per week joined our services. A continuing trend in viewership involves remote participants joining throughout the week, not just as the service occurs. This illustrates the Cathedral’s ability to reach remote viewers whenever they can join. During the year, the live-stream team struggled with audio issues, the root of the struggles being dated audio equipment and wiring that will require upgrades. Understanding the importance of good audio over the live stream, we have worked to stabilize the audio. Still, we will seek resources to improve audio's in-house and remote capabilities during our stream. Planned livestream upgrades over the year include enlisting a new service to stream directly to our website and adding text and additional media, such as a pre-service electronic bulletin, to the live stream. Recent streamed offerings have included a Zoom-based roundtable and keynote talk during the week of prayers for Christian unity, demonstrating our ability to offer formation classes in a live-stream context.

The Cathedral built out its wireless infrastructure in 2022, establishing a unified networked reach across the sanctuary, the Great Hall, the assembly areas and formation spaces, and Easter Park. We were proud to leverage our networking capabilities to host a remote virtual visit during the summer’s North American Dean’s Conference by California’s former Governor Jerry Brown. Our new networked reach also allowed us to live-stream processions and services from Easter Park and shots from previously unreachable areas during our live-streamed services.

We are proud of the work that has been accomplished this past year. Our longer-term goal is to act as an educational and digital resource hub for the Diocese of Northern California. Though much work is ahead to meet this larger goal, we take pride in having laid the foundation that will carry us forward as a digital exemplar to the Diocese for years to come.
This is my first report as Business Manager since I joined the Cathedral staff in August 2022. My primary responsibilities are focused on the financial systems and processes at the Cathedral and working with clergy, staff, and our volunteers to provide business support for our ministries, mission, and other activities. Specifically, my responsibilities include developing the annual budget for the Cathedral with input and approval from the vestry, working closely with our accounting consultants to oversee payroll, benefits, accounts payable and accounts receivable, and working alongside Clint Pyeatt, the Office Manager, to effectively run the business of the cathedral.

Last fall, I helped develop a budgeting tool that provided the Dean, Treasurer, and Staff with a dynamic model of the cathedral’s income and expenses to make an informed decision on the 2023 cathedral budget. The model used variables like cost of living increases, pledge income, utilities pricing, and investment performance to show the impact of different scenarios on our bottom line. I am happy to report that by using this tool to guide the discussion, Burt Douglass, our Treasurer, presented a budget to the Vestry that was approved at the December 2022 Vestry meeting.

I have also been working closely with Utonomy, our contract accounting firm, to improve our internal systems for accounts payable and receivable. Since August, we have formalized and streamlined our payment processing, successfully completed a Diocesan Financial Review, and implemented standard invoices for rentals, weddings, and memorials. We have improved our turnaround time for the Treasurer’s Monthly Report, Quarterly Ministry Team Reports, and Finance Committee reports, just to name a few.

In 2022, I helped support the Development and Stewardship Teams by providing back-end support for the 2023 Joyful Giving Stewardship Campaign. Specifically, I worked with the team and Randy Rodriguez to extract data for mailings, enter pledge data, report progress at staff meetings, and provide support for parishioners with questions or issues around giving or pledges. In addition to the Stewardship Team, I also provided the Ministry Teams and their leaders with both quarterly and on-demand financial reports so they could make informed decisions during team meetings.

In 2023, I am looking forward to implementing continued improvements in our financial systems, decision making, and reporting to provide transparency and confidence in our finances and financial systems. I am specifically looking forward to working more closely with Clint, the Clergy, Staff, and Volunteers to continue to improve our operation and provide long-term financial stability as we navigate a post-COVID world.

Respectfully submitted,
Chris Tzimenatos
This is my inaugural annual report submission after joining Trinity Cathedral in August 2022. The primary responsibilities of my part-time position involve office management, to include working with office volunteers, managing office equipment and supplies, navigating vendor relationships, designing and maintaining filing systems, working with the custodial team to address cathedral needs, and assisting the Dean with administrative needs, scheduling, and various cathedral events.

The latter part of 2022 saw an increase in cathedral activities that had been postponed during COVID, which offered administration an opportunity to review existing processes and begin development of new systems to streamline cathedral operations. We will continue to develop new processes around events at the cathedral to include event specification forms, contracts, and an updated fee structure to improve internal communications. In 2023 we will also begin developing a cleaner calendar/reservation system to make reserving cathedral space easier and more efficient.

Within my first week working, the cathedral experienced a break-in that brought about minor damage to doors and windows on campus. Fortunately, the stolen items were returned yet the damage to property remained. While the event was unfortunate, the timing proved serendipitous as a vulnerability assessment had just been completed for the cathedral. In addition to cathedral security vulnerabilities being studied, a grant through the State of California was announced for nonprofits to improve security of their facilities. The cathedral applied for funding and is awaiting to hear from the State about funding, with the prospect of being awarded monies looking very positive.

A safety team within the cathedral was formed to assist with the health and wellbeing of Trinity parishioners, as well as addressing security concerns of the cathedral. In 2022, there were several trainings available to staff and volunteers working with the safety team [Figure 1]. In 2023, more training has been planned to address substance overdose and mental/behavioral health concerns to assist staff and volunteers who may encounter situations around the cathedral campus needing additional support.

Continuing to provide customer service through administrative office coverage will be a focus in 2023. Currently, there are 10 weekday shifts for office volunteers, with a couple of vacant shifts [Figure 2]. Each shift is covered by a volunteer who has specific training and focus on cathedral activities: columbarium, Realm, baptisms, etc. A goal in 2023 will be strengthening volunteer communication, streamlining volunteer training, and recruiting more volunteers to fill in vacant shifts and assign specific responsibilities.

I have appreciated the warm welcome and support received the past few months as I have navigated a new position, and I look forward to 2023 working with Chris, Randy, Dean Matthew, Custodial Staff, Office Volunteers, and Clergy to continue the good work Trinity Cathedral does for the community and beyond.

Respectfully submitted,
Clint Pyeatt
2022 has been an intense yet amazing year! Starting off the new year, I took on tasks managing Operations of the Cathedral while working alongside volunteers and our amazing accountant, Ashley Ceragioli. Though it was difficult, I gained experience in project management and understanding the ways of how the Cathedral works. Throughout the year, I designed multiple pieces of collateral (digital or printed materials) for our ministries. I updated the website as requests were sent to me. I have redesigned our eNews to make it more concise. I redesigned our bulletins, based on feedback by the Invite Welcome Connect ministry, while cutting bulletin production time in half. I have also implemented a Communications Committee to assist with marketing needs and brainstorm on the things that we can accomplish. Through this committee we were able to come up with an updated logo and rebranded the Cathedral entirely. This Annual Report booklet is an example of this new implemented brand. You may have noticed a new logo and a much clearer version of the Centennial Cross. We have chosen to move forward with this rebrand as we continue to express our organizational evolution. I would like to thank Serena Marzion, Dejan Zivkovic, and Jay Elmquist for their hard work in making this a priority. My goal for 2023 is to redesign our website to facilitate the user experience and make it easier to navigate, redesign our eNews cutting the length yet again, and implementing a social media plan to expand our reach beyond the Episcopal Diocese of Northern California.

I have also assisted the Development Committee as we continue to fundraise for our pledge campaigns. Through this process, I created a Stewardship Brochure based on our brand, created a new logo for the Trefoil Society, set up an online form to facilitate pledging, and worked alongside the Chair of the committee, Regan Murphy. I would like to thank Regan Murphy and the rest of the Development Committee for their hard work and dedication that they put into building our Cathedral. I would also like to thank Chris Tzimenatos for his diligence on campaign needs and his assistance in processing pledges and any issues that may come up. The Joyful Giving 2023 Campaign would not have been successful if it weren’t for his boundless wisdom.

Additionally, I would like to thank Clint Pyeatt for taking on the role as Operations Manager. He has done astounding things managing the Cathedral and working alongside volunteers. I look forward to working with both Chris and Clint as we continue to improve our organizational and cultural infrastructures.

I look forward to what is to come in 2023! We have lots of things planned so keep an eye out as we continue to grow and expand our Cathedral in a loving and selfless way.